



BRUNNER FARMHOUSE ADVISORY COMMITTEE

Minutes
6 JAN 2014

Meeting Summary

Routine Farmhouse business was discussed.

Roll Call

Present: Sherill Bunetta, Diana Hastings, David Lewis, Mary Jones, Kevin Standbridge (staff), Mark Brunner, Terra Lenihan, Roxie Juul (guest)

Absent: Betty Calvin

Agenda ~ Minutes

The meeting was called to order by Sherill Bunetta, Committee Chair, at 6:31 pm at the Brunner Farmhouse. The minutes from the November 4, 2013 meeting were approved. The committee added tenant overview, floors, and committee vacancies to the agenda.

OLD BUSINESS

1. Fall cleaning day was November 9. Sixteen people from four user groups participated.
2. FISH donations were not successful this year. The group discussed trying to do a food drive for FISH at a different time of year. For 2014 they decided to try Summer Sundays. Sherill will talk to BCAH about this.

MONTHLY BUSINESS

1. HOUSE REQUESTS:
 - a. Emerald Hill Homeowners Association asked to use the house for their quarterly Board of Directors meetings on 1/27/14, 4/28/14, 7/28/14 and 10/27/14. They are a low income HOA looking for a place to hold these meetings. They will contribute \$10/meeting and also supply paper products for the house. Their request was approved.
 - b. Parent/Infant Support is not currently sponsored by a non-profit at this time. The group discussed allowing these meetings, and decided that if they are not a "for profit" business it is okay.
2. GROUNDS AND GARDENS:
 - a. Trinity Church was sent an email to ask about usage, cleaning, and a general update. Martin responded that they are using their office a couple of hours a day. Kevin will ask for more details.
 - b. Sherill informed the committee that a user group misused the house by showing up a couple of hours prior to their scheduled meeting. They held a meeting upstairs while another group was using the house. A letter was sent out to let them know that that is not acceptable.
 - c. Bathrooms and cleaning: There have been complaints about some groups not cleaning up. The committee decided to put up sign-off sheets that each group needs to fill out after their meeting, indicating that they picked up the bathroom and kitchen if they used it, and take out all of their trash. Sherill will create these forms and hang them up. She will also send an email out to the user groups to remind them to keep the Brunner House clean after meetings.
 - d. 10 new chairs were purchased for the house at Walmart.
 - e. Mark has a couple of high school volunteers helping spread mulch. BHS has a program that students need volunteer hours to graduate.
 - f. Need volunteer for Perimeter garden. Sherill will call Bigos.
 - g. Infestation of vols – these critters eat the bark from the pine trees. Not much that can be done about them unfortunately.

Page 2

- h. Gib Brunner would like to donate a bench. He's coordinated with the city. He has already purchased white pergola for over the bench. It would go up near the plum trees. The bench is flagstone. The city said they would install it. Mark needs to confirm, and Kevin will look into more details with the city.

3. ACTION LIST:

#56 – Kevin will ask about bigger reflectors for the driveway.

#48 – Terra will talk to Charlene about changes that need to be made to the website.

#28 – David will work on the garden signs in the spring.

Floors (new item) – the group discussed what we need to do to improve the floors. Kevin will talk to the facilities department as well as the Depot Museum architects to start the process and find out how to best handle the floors.

4. FINANCES: The Brunner Farmhouse account balance is \$7836.88 as of 31 DEC 2013.

NEW BUSINESS

1. Four committee seats will be ending this March: Mark Brunner, Diana Hastings, Mary Jones and Terra Lenihan. To reapply, go to www.broomfield.org. Applications are due 1/31/14.

Adjournment

The meeting was adjourned 7:45 p.m.

Approval

Minutes Prepared by Terra Lenihan

Approved by 
Chair