

**MEETING MINUTES FOR THE JANUARY 28, 2016 HISTORIC LANDMARK BOARD (HLB) MEETING
CITY AND COUNTY OF BROOMFIELD
COMMUNITY DEVELOPMENT DEPARTMENT LOBBY CONFERENCE ROOM – 6:30 PM
1 DESCOMBES DRIVE**

Meeting started at 6:35 PM.

HLB members present: Grafton, Marker, Pearson, Thompson

HLB members absent: Fettig, Lavarney, Orr

Staff present: Shinneman, Hilgers

PAST MEETING MINUTES

Motion by Marker, second by Pearson, to approve the meeting minutes of the October 29, 2015 Historic Landmark Board meeting. **Motion passed 4-0.**

BROOMFIELD GRANGE UPDATE

Commissioner Pearson provided an update to the Board on the Grange activities. A number of activities are planned throughout 2016 in celebration of the Grange's 100th birthday. Activities include, but are not limited to, a kid's garden clean-up, archiving of records (service project), coffee and conversation events, Broomfield Days, and a Christmas Tea event.

Commissioner Pearson also informed the Board the Grange is considering a local landmark application. The Grange will be assisted in their application by a local school as part of an educational outreach project.

The Grange will likely apply for a Historic Structural Assessment (HSA) from History Colorado. The grant is up to \$10,000 and would be used to conduct a comprehensive structural assessment of the Grange building to determine where improvements are needed. The HSA is not dependent on the property having a landmark designation. The Grange has preliminarily identified four areas of need for the building:

1. Provide ADA accessibility
2. Provide bathrooms
3. Repair foundation cracks
4. Repair windows and deal with exterior lead paint issues

COMPREHENSIVE PLAN UPDATE

David Shinneman, Community Development Director and John Hilgers, Planning Director provided the board an update on the Comprehensive Plan update. The Comprehensive Plan Update Task Force has broken into working groups to get into more detailed discussion on the topic elements, or chapters, of the plan. The ten working groups will summarize their comments and proposed changes to the overall Task Force during January and February. Numerous Council members have also been attending the Task Force and working group meetings. The goal is to have a first draft of the plan update, incorporating work group findings, by May for the Task Force and Council to review.

Event(s) to solicit public comment on the draft plan would be scheduled for this summer. City Council will be receiving an update of the Comprehensive Plan update process on March 15, 2016.

WELDFORD BARN

Broomfield was provided photos of the Weldford Barn renovation. The renovation was completed by the Palisade Park developer as part of Council approval of the project. The Board complimented the developer on the work completed and noted that many people were following the renovation project.

NEXT MEETING

Commissioners set the next meeting date for Thursday, April 28, 2016, 6:30 PM in the Community Development Department Lobby Conference Room.

ADJOURN

Motion by Pearson, second by Thompson, to adjourn. **Motion passed 4-0.** Meeting was adjourned at approximately 8:00 PM.

Meeting summary prepared by:

John Hilgers
Planning Director
City and County of Broomfield