



## LIBRARY BOARD MINUTES

Thursday, March 3, 2016

### Meeting Summary

- One Book Committee is working on selecting the 2016 title
- 11 applicants interested in serving on Library Board
- Consultant hired to assist with plans for renovation of 2nd floor

### Roll Call

Present: Roberta Depp, Judy Johnson, Amy Petri Beard, Colleen Sawyer, Jan Kardatzke, Bob Juszynski, Kurtis Zinger  
Excused: Manish Jani, Martha Derda  
Absent: None

### Agenda Minutes

#### 1. *Call to Order*

The meeting was called to order at 6:30 p.m.

#### 2. *Public Comment*

None

#### 3. *Minutes*

February 4, 2016-The minutes of the meeting were approved as written.

#### 4. *Reports*

##### a. *Library Friends Foundation –Colleen Sawyer*

Sales in the bookstore are steady. Saturday book sales in the library lobby have raised money for the Foundation, and have been public relations events. The next Mini Book Sale will be held on Saturday, May 14, 8:00 for members, 9:00-2:00 for the public. The sale will feature Fiction. The Friends funded the Children's Summer Reading Program, Cuddletime Concerts, two Young Adult programs, and a desk for the Circulation department.

##### b. *One Book, One Broomfield– Jan Kardatzke*

The committee is reading sixteen titles for the next meeting, to choose the top 3 or 4 titles. They will make their final selection in April.

##### c. *Director of Library Services–Roberta Depp*

See attached report.

Roberta is working with a consultant to renovate the library's 2nd floor.

##### d. *Other*

None

5. *Old Business*

a. *Library Ordinance update*

No report.

b. *Library Art Cards*

The new cards have arrived.

c. *E-book Challenge Update*

Procedure: The Front Range Downloadable Consortium representatives will rule on the challenge and the library receiving the challenge will be responsible for communicating with their patron. The current disputed e-book will be kept in the collection. The directors of the consortium will meet to address further concerns if needed.

d. *Expiring Board Terms*

There were eleven applicants for the three expiring terms. New board members will be selected in March.

e. *Other*

None

6. *New Business:*

a. *City Council 2016 Priorities*

One of the City Council priorities is the financing of the civic center. They are choosing the developer. The Library Board will send a representative to a community forum or study group if requested. The Council is considering bonds to fund the Dillon Road project, to free up CIP funds for other projects.

b. *2017 Budget*

1. The CIP budget is due March 31. Roberta is recommending second floor renovation. She has hired a consultant to recommend furniture and a single service desk. The renovation would include replacing Internet stations and shelving options. The CIP projects for the library (front entryway and Children's addition) are still pending.

2. The operating budget is due May 31. Service and equipment needs are being reviewed. The staff is also discussing the optimal size of the collections, and how to balance e-books and physical materials. The library is reporting to the City in different ways, as to how people are using the library vs. number of books per capita.

c. *Other*

None

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Adjournment

The meeting adjourned at 7:33 p.m.

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Approval

Minutes Prepared by Colleen Sawyer –Acting Library Board Secretary

Approved by \_\_\_\_\_Chair