

**MEETING MINUTES FOR THE APRIL 28, 2016 HISTORIC LANDMARK BOARD (HLB) MEETING  
CITY AND COUNTY OF BROOMFIELD  
CITY COUNCIL CONFERENCE ROOM – 6:30 PM  
1 DESCOMBES DRIVE**

Chair Lavarney opened the meeting at 6:30 PM. Introductions were made and new HLB members were welcomed.

HLB members present: Lavarney, Marker, Grafton, Diamond, Huddle, Heald

HLB members absent: Fettig, Pearson

Staff present: Shinneman, Hilgers

#### **PAST MEETING MINUTES**

**Motion by Grafton, second by Marker**, to approve the meeting minutes of the January 28, 2016 Historic Landmark Board meeting. **Motion passed 6-0.**

#### **BROOMFIELD GRANGE UPDATE:**

Commissioner Pearson was unable to attend the meeting but forwarded an update on the Grange activities:

The Historic Grange has worked on the following activities in the last two months -

- Open house at the Grange on April 24, 2016 where we had visitors from across the city and started collecting stories on the Grange
- Historic preservation archival day/ workday where we found the original deeds to the building, the land lot purchase paperwork, and the original architecture plans. All have been photographed and archived.
- The landmark nomination has been sent to Florence (The main office of the Grange) for approval. They did not meet this month yet and will be doing so. As soon as the state signature on the application is affixed it will be forwarded to the Landmark Board. This hopefully will happen in the next several weeks – but this is a small team so it may be a bit later. I will keep you all posted.
- The Grange is looking into contractors to paint the Grange to protect the wood siding and to prevent deterioration of wood siding and windows. We hope to have it painted in the next three months and are checking into matching funds for it from the state grange.

#### **COMPREHENSIVE PLAN UPDATE**

David Shinneman, Community Development Director and John Hilgers, Planning Director provided the board an update on the Comprehensive Plan update. The Comprehensive Plan Update Citizen Task Force has broken into working groups to get into more detailed discussion on the topic elements, or chapters, of the plan. The ten working groups have summarized their comments and a first draft of the update has been prepared. This draft is currently being reviewed and will be refined over the next 1 to 2 months. Numerous Council members have also been attending the Task Force and working group meetings. The goal is to have a review draft that City boards can review by July. Event(s) to solicit public comment on the draft plan will be scheduled for later this summer.

#### **NEXT MEETING**

Commissioners set the next meeting date for Thursday, July 28, 2016 at 6:30 PM in the Community Development Department Lobby Conference Room.

**ADJOURN**

**Motion by Huddle, second by Grafton to adjourn. Motion passed 6-0.** Meeting was adjourned at approximately 7:15 PM.

Meeting summary prepared by:

John Hilgers  
Planning Director  
City and County of Broomfield