### **BROOMFIELD PUBLIC ART COMMITTEE**



Minutes May 14, 2014

# Meeting Summary

The Public Art Committee (PAC) reviewed the status of various potential projects, discussed the Open Space Site and event planning for the Broomfield Sculpture Trail on July 4.

#### Roll Call

Present: Gary Sherrer, Fran Milner, Jacquelyn Connolly, Roxanne Macke, Councilmember Sharon Tessier

Absent: Carolyn Romero, Mary Ann Burns, Tom Duckett, Councilmember Martha Derda

Others in attendance: Kevin Standbridge, Deputy City and County Manager; Open Space and Trails Committee Members: Annette Cislo, Ray Churgovich, Tim Griffin, Rob Bodine; Kristan Pritz, Director of Open Space and Trails; Parks and Recreation Committee Liaison, David McMahon. Karen Gerrity, Cultural Affairs Manager, Cheryl German, Cultural Affairs staff, and Roberta Depp, Director of the Library and Cultural Affairs; Guest: Katy Olmsted

## Agenda Minutes

Meeting was called to order at 6 p.m. by Gary Sherrer, Chair.

#### APPROVAL OF AGENDA AND MINUTES

Fran Milner made a motion to approve agenda and minutes. Jacquelyn Connolly seconded. The motion was passed unanimously.

### **COMMENTS**

Gary Sherrer mentioned his visit to the Allan Houser Sculpture Garden in Santa Fe. For more information see <a href="https://www.allanhouser.com">www.allanhouser.com</a>

### **Unfinished Business**

Due to the attendees from OSTAC and PRAC this item was moved up in the agenda.

### Review Open Space Site, Discuss RFQ, Timeline, City Council Presentation

Kevin Standbridge, Deputy City and County Manager, stated that he appreciated the hard work each group has dedicated to this project and the commitment towards communication and cooperation. Requesting liaisons from the Parks and Recreation Committee (PRAC) and Open Space and Trails Committee (OSTAC) is a great start. He suggested that the next steps in the process include time for the OSTAC committee to review the identified site at their June meeting and for the PAC to work on the RFQ for the project.

A conversation ensued with the members of Public Art and Open Space addressing concerns they have moving forward with the Commons Park, Open Space project.

The representatives of Open Space and Trails Committee feel rushed in making a site decision. They would like to review sites at their next meeting on June 26. They also have another site "Central Site" in addition to the "East Site" reviewed by PAC, OSTAC, PRAC and staff on the April 28 site visit to consider. Cultural Affairs staff requested that OSTAC include the appropriate Parks personnel to assess any maintenance, drainage considerations during their site review.

Members of OSTAC would like to have Kristan Pritz define "what is Open Space" for the Request for Qualification (RFQ). PAC agreed this is a standard practice to include the professional definitions. PAC would like Kristan to provide the general and specific site definitions for the RFQ.

The Public Art Committee will complete the RFQ and send to OSTAC for their June 26 meeting to assist in the site selection. PAC will plan to go to the July 8 City Council Meeting to present both the site and proposed budget for Council approval.

### Discuss Request for Qualifications vs. Request for Proposal

Public Art Committee discussed the nuisances of an RFQ vs. an RFP. Basically, PAC has used the process of an RFQ in the past, though they called it an RFP. Cultural Affairs staff will prepare a draft of the RFQ for PAC to review on June 11.

## **Project Budget**

PAC will discuss the amount currently budgeted for the project - \$60,000 and determine the final amount to submit to City Council on June 11. The final allocation will include the cost of the purchased artwork, contingency funds, installation costs, shipping, and stipends for finalists.

### **Staff Reports and Updates**

Staff provided the June calendar of events for the Broomfield Auditorium, as well as the flyer for Summer Concert Series in the committee packet.

# Update on Walks in the Art

- May 14, Walk in the Art, 11:30 a.m. at the Broomfield County Commons Park, Introduction to the new Broomfield Sculpture Trail. Sixteen people participated in the walk and were enthusiastic about the new sculptures.
- June 25 and July 16, Walk in the Art, 6 p.m. at Community Park in conjunction with the Summer Concert Series. Staff will promote the Art for Awhile program and voting for the Broomfield's Choice Award.
- July 4, Walk in the Art, at the Broomfield County Commons Park, Broomfield Sculpture Trail as a part of the July 4th dedication

# **Update on Broomfield Sculpture Trail**

- Aardvark is installed.
- Landscaping is in the works.
- Plagues are posted.

Karen Gerrity provided an update regarding an Annual Allocation Request for the Broomfield Sculpture Trail. The City and County Attorney determined that this request doesn't comply with Public Art Guidelines which state City Council must approve all purchases. Under the Public Art Program Guidelines adopted by Resolution 2004-156, there is a requirement that "City Council will be informed of all project initiatives and will be asked to give the final approval on public art purchased." (Section IV-A). Since the guidelines were adopted by Resolution, the Public Art Committee is requesting a Resolution to make an exception to this section of the Guidelines. In order to do this, the City Manager Office stated this request would require a City Council Study Session prior to submitting a City Council Memo. The first opportunity would be 6/17 or 7/1. In the study session, the PAC would have to explain why this exception is necessary, etc.

After discussion, the Public Art Committee decided not to pursue the annual allocation request at this time.

### **Broomfield's Choice Award**

The voting is under way. No questions at this time.

## **Update on Four County Memorial**

No update at this time. No guarantee for funding or timing on project. Kevin Standbridge has asked the Public Art Committee to jury the art selection once the project moves forward. The Committee is happy to help when needed.

## **Update Founders Park**

Nancy Harrold, Director of Parks and Recreation, with the Parks and Recreation Committee (PRAC), is the lead on the Founder Parks. PRAC has asked for a couple of PAC members to join a committee to create a PRAC/PAC joint project. The goal of the project is to prepare the Capital Improvements Project (CIP) request for this park. The request would include suggested locations, a general design and theme, memorial ideas, etc. Hopefully, CIP staff would be able to help determine a cost for such a project. The CIP request would be the initial task of the group and depending on if and when the proposal actually is funded the committee would form again to work on a more detailed plan.

PAC requested this information be shared with the entire committee to determine who would be interested in serving.

## Potential donation of pad at Lamar and 120th

PAC requested that the answer to the questions provided by US Bank be included in the minutes. The committee also requested that all members visit the site before the next meeting.

1. When was the pad poured and how thick is it? The pad was poured in 1984 when the bank was built. We do not know the thickness of the pad.

- 2. Do you know how much weight the pad can bear? We do not know the load capacity of the slab but we believe that caissons can be installed to carry any load contemplated for that site.
- 3. What lies under the pad? There are some electric conduits in the concrete from the former ATM. It is possible that the power to the site can be restored for nighttime display purposes.
- 4. During snow removal, is snow piled up in that area? There are various areas where snow is piled depending on snow accumulation. However, if this site were in use for public art the snow contractor would be instructed to move the snow elsewhere.
- 5. How much land is included? This is flexible. We are open to discussing your needs for the site. Is it just the pad? As needed.
- 6. If it includes the entire corner, does that mean the landscaping and the stairs as well? The landscape, stairs and corner are all on our property and we are flexible in the sharing of use. We would continue to maintain the landscape as usual.

In general, we believe that the preparation of the concrete pad site to bear the weight load would be a minimal cost of an overall project. We are open to discussing any further concerns of the advisory committee.

## **Update on Health & Human Services Building**

Important date to remember:

- Approval of Site Development Plan is anticipated to be completed by October 2014.
- Final Design plans to be completed by November 15, 2014.

The public art committee discussed the various options and their vision going forward with the HHS building project. They would like to have CA staff and Public Art Committee representation during the Concept Plan and Site Development Plan. They are interested in potential early integration public art interior concepts that may be proposed by OZ. As far as exterior public art, they are interested in a 4x4 concrete pad that could be utilized as part of the art on loan program.

\$50,000 has been previously allocated for 2014 for this project. The HHS Building will generate \$135,000 from the 1% program. According to Finance, this money was planned to be released in 2015-2016. However, upon request, the funds could be released earlier.

The budget for this project will be added to the June agenda.

### **Public Comment**

Guest, Katy Olmsted observed the meeting with no comment.

### **Unfinished Business**

## Review Call for Entry Art for Awhile Sculpture Program

A revised version of the Art for Awhile Call for Entry was sent to the committee prior to the meeting. Please send any revision to CA staff by Friday, May 16.

## **Event Planning for the Broomfield Sculpture Trail**

Karen Gerrity provided new July 4th flyer. The committee would like to hand out pinwheels and maps. Fran Milner and Roxanne Macke offered to create the map. Members and staff attending the event, Roxanne Macke, Mary Ann Burns and Cheryl German will meet to finalize the event.

### **New Business**

Add the a Public Art Budget Review to agenda for June.

### **Subcommittees**

Since PAC has so many concurrent projects, one member would like to explore in the next meeting the creation of sub-committees to reduce the amount of time for regular meetings.

## Adjournment

Fran Milner made a motion to adjourn. Jacquelyn Connolly seconded the motion. The meeting was adjourned at 8:20 p.m.

## Approval

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Minutes Prepared by Cheryl German	, Staff
Approved by	, Chair