



LIBRARY BOARD MINUTES

Thursday, July 7, 2016

Meeting Summary

- * Friends Foundation table at the Broomfield farmers market
- * Library ordinance revisions adopted and go in effect on August 1st
- * Budget requests approved by the City Finance office
- * Recruitment process for new Director started a second time

Roll Call

Present: Bob Juszynski, Colleen Sawyer, Manish Jani, Judy Johnson, Maureen Hoff, Amy Beard, Jan Kardatzke, Martha Derda - City Council Liaison, Kathryn Lynip - Acting Library Services Manager, Karen Gerrity - Interim Director of Library & Cultural Affairs
Excused: None
Absent: None

Agenda Minutes

1. *Call to Order*: The meeting was called to order at 6:30 p.m.
2. *Public Comment*
None.
3. *Minutes*
The minutes of the June 2nd meeting were accepted.
4. *Reports*
 - a. *Library Friends Foundation – Colleen Sawyer*
The next big book sale is scheduled for October. The Friends Foundation will have a table at the Broomfield farmers market.
 - b. *One Book, One Broomfield– Jan Kardatzke*
The committee met on June 22nd. The 2016 book selection will be announced in August by the Mayor in a City Council meeting.
 - c. *Director of Library Services–Karen Gerrity and Kathryn Lynip*
See attached report.
 - d. *Other*
None.
5. *Old Business*
 - a. *Library Ordinance update*
The Library ordinance revisions were adopted on second reading on June 28th. The changes will be in effect starting August 1st.
 - b. *2017 Budget update*
 1. CIP

The CIP request for 2017 for the second floor renovation has been approved by the City Finance office. The request will need approval from the City Manager's office and the City Council.

2. Operating - Decision Packages

The City Finance office has approved all requested decision packages. These requests will be forwarded to the City Manager's office and then to City Council for approval.

c. Director recruitment process

The recruitment process for the Director did not result in the selection of a candidate. The HR office has started the recruitment process again. The deadline for applications is July 13th. A decision will most likely be made in late August.

d. Other

City Council members appreciated Roberta's service at her last City Council meeting.

6. New Business:

a. Collection Data

Kathryn shared a report with statistical insights for June 2016 that provided a unique view of Library resources usage and other relevant information.

b. Other

None.

Adjournment

The meeting adjourned at 7:45 p.m.

Approval

Minutes Prepared by Manish Jani –Library Board Secretary

Approved by _____Chair