



BRUNNER FARMHOUSE ADVISORY COMMITTEE

Minutes
7 July 2014

Meeting Summary

Routine Farmhouse business was discussed.

Roll Call

Present: Sherill Bunetta, Diana Hastings, David Lewis, Mark Brunner, Mary Jones, Betty Calvin, and Kevin Standbridge (staff)

Absent: Tincy von Altzingen

Agenda ~ Minutes

The meeting was called to order by Sherill Bunetta, Committee Chair, at 6:30 pm at the Brunner Farmhouse. The minutes from the June 2, 2014 meeting and the agenda for tonight's meeting were approved as submitted.

OLD BUSINESS

1. The Farmhouse floors refinishing project was discussed. We have two quotes: **Meyer Skidmore** at \$2500. And **Footprints** at \$3399. There was some question that both contracts are bidding on exactly the same job; the same square footage; and the same oil polyurethane finish. We believe both provide a 1 year warranty on the workmanship. Since Skidmore is the cheaper of the quotes, Sherill has agreed to meet with Skidmore to verify the quote and the price. (Note: Skidmore estimated the Farmhouse to have 800 square feet on the first floor)
 - a. It was recommended that references be checked on whoever we go with to ensure happy customers.
 - b. The Brunner Farmhouse will be closed from 8 September to 30 September for this work.
 - c. The Brunner Website and Face Book page will be updated to reflect this information.
 - d. Alternative meeting space can be arranged at City Buildings for Farmhouse Users. Cindy Edgar, Office Manager and Sherill will work with any group that contacts them for assistance.
 - e. Everything must be removed from the first floor of the Farmhouse before the refinishing begins.
 - f. The Refrigerator will be moved to the 1st floor bathroom.
 - g. The Piano will be moved out of the Farmhouse by professional movers on 8 September. Grace Asquith, CEG, will handle the details of the move. The Brunner Farmhouse Advisory Committee approved \$350.00 to cover the round trip cost of moving the Piano.
 - h. Mark Brunner will pick up the carpet currently under the Piano after the Piano is gone and have the carpet cleaned.
 - i. Mark Brunner will remove all the shades from the first floor of the Farmhouse.
 - j. BCAH will remove all art work from the walls.
 - k. The Depot display must be removed from the display closet.
 - l. Sherill will take the tables she needs for Broomfield Days (20 SEP 2014). The rest of the Tables, Chairs and other furniture will be stored either upstairs or down.
 - m. Sherill and Cindy will ensure all Office furniture and equipment is safely removed and stored.
 - n. Cindy will work from home during the refinishing of the floors.
 - o. The guest tenants upstairs, Holy Trinity Church, have been advised they will not be able to use the house during the refinishing of the floors.
 - p. If the windows are to be left open while the floors are drying, it was suggested that we should alert the Broomfield Police.
2. Parking Area Update ~ The 14th of July is the date the City expects to begin the update of the Brunner Farmhouse parking lot. They may remove the old gravel, but will definitely be adding or replacing it with a new, smaller gravel and building a new 420 foot long sidewalk. The new Fence is complete. It is a 90 foot long, two rail wood fence, on the west side of the parking circle adjacent to the dirt bike area. It has appropriate breaks in the fence to allow people access to the gardens and the new Brunner Family

Memorial and Pergola. There was a small incident with a car on the far end of the fence, close to the dirt bike area. The post as well as a board was damaged. Kevin said he would look into it. Cindy Edgar did receive an e-mail from the person driving the car advising her of the incident.

MONTHLY BUSINESS

1. HOUSE REQUESTS: Photography Exhibit – “PEAKS & PONDS, CREEKS & CRITTERS, FARMS & FORESTS”; One time event REQUEST from Carl Jameson; set up 30 August, event 31 AUG and 1 SEPT. ~~ APPROVED. The requested payback was photographs of the Brunner Farmhouse. We will need the digital copies of we want to post them on our website.
2. GROUNDS AND GARDENS: We had a water problem. Some plants are planted where there is no drip line and in some cases, plants are blocking the spray heads. The City has corrected most problems.
 - a. Mark said most of the gardens need a lot of work. He will continue to remind the people or groups responsible for the individual gardens. They need to tend the beds weekly to keep the weeds down.
 - b. New 'Garden Maintained by' signs are in place thanks to David Lewis.
3. ACTION LIST: Item 57 will be updated to reflect the current status of the Floor project.
Item 56 will be updated to reflect the current status of the Parking Lot improvements.
Item 28 will be updated to reflect the current status of the gardens.
4. FARM HOUSE USERS: Sherill reported that the regular House Users are very responsive to requests from BCAH, however, the upstairs tenant; Holy Trinity Church is still not cleaning the Bathroom. The logs they submit each month indicates they are here on an almost daily basis and do occasionally take out the trash, but never clean the bathroom. Mary Jones stated that her group routinely cleans the bathroom, as it usually needs it. Kevin said he will make a point of speaking to Martin on this matter.
5. FINANCES: The Brunner Farmhouse account balance is \$8,289.56 as of 3 JUL 2014.

NEW BUSINESS

None

Adjournment

The meeting was adjourned 7:35 p.m.

Approval

Minutes Prepared by Diana Hastings

Approved by


Chair