



# CEMETERY SERVICES

Lakeview Cemetery • Broomfield County Commons Cemetery  
Office: 13201 Lowell Blvd • Broomfield, CO 80020 • ph.: 303.460.6900 • fax: 303.460.6940 • www.broomfield.org/cemeteries

## Minutes of the August 17, 2016 Regular Meeting

### MEETING SUMMARY

---

Updates on cemetery sales activity and maintenance issues were provided by staff. The possibility of proceeding with a project to install markers for currently unmarked graves in Lakeview Cemetery was discussed.

### ROLL CALL

---

The meeting was called to order at 8 a.m. in the Aspen Room at the Paul Derda Recreation Center.

Present: Bob Prince, Richard Byrne, Dan Florez, Linda Eberhard

Absent: Mary Fiore, Jamie Lay

#### Others

In Attendance: Nancy Harrold, Recreation Services Director  
Gary Schnoor, Park Services Superintendent  
Matthew Gulley, Facility Manager, Recreation Services  
Ellen Cancino, Recording Secretary

### MINUTES

---

#### APPROVAL OF MINUTES

After a motion by Richard Byrne, the minutes of the June 9, 2016, meeting were unanimously approved.

#### STAFF REPORTS

County Commons Cemetery Master Plan - update Nancy noted that there has not been significant progress on the Master Plan. Staff would like to have the consultant now do the construction design for Phase 1A. There has been discussion, however, about delaying Phase 1 until 2018 or 2019. Additionally, the design work is on hold.

There are currently 125 spaces remaining in the general population area and 75 in the veterans' area. Historically, sales have averaged 50 per year. There are no upright monument spaces remaining. An estimated six people have gone to other cemeteries because of the unavailability of upright spaces. Most purchasers (75%) are Broomfield residents. There have been inquiries about pre-purchasing upright spaces that will become available when Phase 1 is complete.

Bob Prince commented that the Committee should be proactive and let the City Manager's Office and City Council know that it is important to move forward with construction in 2017. Bob will work with staff to compose a letter that will be sent to City Council as soon as possible. Linda Eberhard said she also felt it was important to continue moving forward with Phase 1 construction.

Updated Activity Reports Sales continue to be steady and near projections.

Updates on Maintenance/Enhancement Items Gary Schnoor said that routine maintenance is being done currently.

New Recreation Services Director - Clay Shuck The Committee thanked Nancy for all of her work and leadership with Recreation and Cemetery Services.

#### NEW BUSINESS

None

#### OLD BUSINESS

Unmarked Graves Restoration Discussion has been ongoing regarding taking on a project to place monuments at the full burial sites that are currently unmarked in Lakeview Cemetery. Dan Florez asked the Committee to consider if this is a need that should be considered. It was noted that the large, central monument that was erected in 2013 has names of all known interred on it.

Dan encouraged all Committee members to visit Lakeview and imagine it with a possible 100 small headstones in the grassy area.

The ability to accurately locate the gravesites must also be considered. Linda asked if probing might be considered. Nancy said that probing was researched a few years ago and found to be expensive as well as lacking accuracy considering Colorado soil's bentonite content. Also to be considered is the deceased families' desire to mark the grave.

Discussion will continue at the next meeting.

#### COMMITTEE COMMENTS

Matt Gulley added that online payment capability will be available to cemetery customers soon.

#### NEXT REGULAR MEETING/AGENDA ITEMS

The next meeting is planned for Thursday, October 20, at 8 a.m. and will be at the Broomfield Community Center.

#### ADJOURNMENT

---

The meeting was adjourned at 9:30 a.m.

#### APPROVAL

---

Minutes prepared by Ellen Cancino, Recording Secretary

Approved on October 20, 2016