

City and County of Broomfield Government

Residents of

Broomfield

Mayor and

City Council

City / County

Manager

Charles Ozaki

303-438-6300

Deputy Manager

Kevin Standbridge

303-438-6300

Assistant Manager

Jim Becklenberg

303-438-6300

APPEAL AND FINAL **ADMINISTRATIVE DECISION BOARDS**

Planning and Zoning Commission

- Building and Construction Board of Appeals
- Zoning Adjustment
- Construction Licensing Board

Personnel Merit Commission Board of Equalization

Local Licensing Authority

DEPARTMENT

Recreation Services

Recreation Centers

• Facility Planning

Special Community

pen Space & Trails

Management of Open Space Lands

Books and Periodicals

Information Access

Life-Long Learning

Arts Programs

Public Library and

Cultural Affairs

Roberta Depp

720-887-2300

• Education

Auditorium

Recreation Programs

Nancy Harrold

303-460-6905

Events

Cemeterv

303-438-6335

• Planning

Acquisition

INDEPENDENT **AUTHORITY BOARDS**

Building Corporation Housing Authority Urban Renewal Authority Arista Local Improvement District

MEDICAL / PENSION BOARDS

17th Judicial District

District Attorney District Court

County Court

Employee Medical Care Plan Board Employee Pension Board

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS DEPARTMENT 303-438-6355

Communications

- Public Relations
- · Website Administration/Social Media
- Channel 8

Governmental Affairs

· Local/State/Federal

BOARDS OF THE CITY COUNCIL

Board of Social Services Board of Health

PERFORMANCE AND INTERNAL AUDIT DEPARTMENT 303-464-5821

Bernie Block

· Internal audit and review of organizational processes

Valuation of all real and personal property

ASSESSOR

DEPARTMENT

303-464-5819

Vacant

Certification of value to taxing authorities Maintain value and boundaries of all

PUBLIC WORKS

Parks Maintenance

Fleet Maintenance

LEGAL, AUDITS

AND JUDICIAL

City/County Attorney

External Auditor

Municipal Judge

Produce tax roll

taxing authorities

CITIZEN ADVISORY BOARDS, COMMISSIONS AND COMMITTEES

Broadlands Golf Course Board Brunner Farmhouse Advisory Cemetery Committee Cultural Council Health and Human Services Advisory HHS Workforce Investment Board Historic Landmark Board Planning and Zoning Commission Library Board Open Space and Trails Committee

Parks and Recreation Committee Public Art Committee

COMMUNITY **DEVELOPMENT DEPARTMENT** 303-438-6245 Dave Shinneman

- Comprehensive and Area Development Review
- Growth Management • Demographic Database

ngineering

- Infrastructure Planning Traffic / Transportation
- Infrastructure Inspection

Capital Improvements

Program • Project Design

Construction Management

- Building Plan Review
- Building Code Services

Code Compliance

- Zoning Violations
- Nuisance Complaints

Local and Regional Trans

Housing

- Develop and manage programs for affordable housing
- Manage CDBG Housing Programs

Geographical Information

- Mapping / Surveyor
- Geographic Data
- Live Broadcast of Counci Meetings

POLICE **DEPARTMENT** 303-438-6400 Tom Deland

Administration

Patrol

Traffic

Investigations

Crime Prevention

Community Policing

Communications

Center

Records

Training

pecial Events

Animal Control

Emergency Management

Responsible for Sheriff

Court Security

Jail Management **Detention Center**

HUMAN **RESOURCES DEPARTMENT**

303-438-6320 Suzanne Smith

Administration of Personnel Merit System

Salary / Compensation

Employee Benefits

Administration of

Self-Funded Medical

Employee Training and

Employee Relations

Job Line

Volunteer Recruitment and Administration

INFORMATION TECHNOLOGY DEPARTMENT 303-438-6204

Kale Gilmore Operations - Systems and Networks

- Systems and Network Security
- Server operations and maintenance
- Telecommunications

End-User Tools I.T. Help Desk Support for other

- Applications Enterprise Software
 - Maintenance Department application support

Geographical Information

- Implements spatial data policies, procedures and standards
- Provides technical leadership, spatial data management, and project coordination to improve the quality and lower the Provide intergovernmenta

coordination and data

exchange

Motor Vehicle Plates

Document Recording Property Deeds Marriage Licenses Birth Certificates

CITY AND COUNTY CLERK

DEPARTMENT 303-464-5819 Jim Candelarie

City and County Clerk City Council agendas

- and minutes Solicitor and liquor licensing
- · City Records Board of Equalization Administration
- Mail Room Central Supplies Courier Service
- Elections
- Voter Registration Election Administratio
- Titles and License Central Records

COURTS **ADMINISTRATION DEPARTMENT** 720-887-2100

Jackie Smith **Municipal Court**

Administration County Court Admin.

- District Court Admin.
- Arraignment Schedules

Court Case Manager Coordination with Police Department

- Penalties Administration **Community Corrections**
- Coordination with 17th **Judicial District**
- Coordination with Health and Human Services Department

FINANCE **DEPARTMENT** 303-438-6368 Pat Soderberg

Budget Performance

- **Management Reporting Economic Monitoring**
- Fiscal Services Accounting and Reporting
- Asset Management **Debt Management** Cash and Investments
- Payroll Central Purchasing General Purchasing
- Risk Management Property and Liability Administration

Contact Administration

- **Revenue Management** Sales and Use Tax Property Tax
- Water and Sewer Billing Public Trustee

DEPARTMENT 303-464-5803 **ECONOMIC** David Allen **DEVELOPMENT** Street Maintenance **DEPARTMENT**

303-464-5579 Bo Martinez

- iaison with Business

Facilities Maintenance ommercial and Retail Water System

- **Business Retention and** Expansion
- ommunity and BEDC

Storm System

- **Water Supplies Water Treatment**
- Sewer Treatment Industrial Pretreatment

Reuse Systems **Environmental Services**

- Mosquito Control • Recycling Water Quality Laboratory Operations
 - Public Art Museums

HUMAN SERVICES DEPARTMENT 720-887-2200 **Debra Oldenettel** COMMUNITY **Senior Services RESOURCES**

Nutrition Services

- Easy Ride Transportation Wellness Services
- Information and Referral

HEALTH AND

Public Health and Environment

- **Nutrition Services** Nursing Services
- **Environmental Health Services**
- **Disease Investigations** Reproductive Health
- Emergency Preparedness and Vital Records
- Self-Sufficiency, Public Assistance and Employment Division
- Temporary Assistance to Needy
- Child Support Enforcement Medicaid / Medical Assistance
- Adult and Aging Programs • Food Stamps
- Low-Income Energy Assistance • Tenant Based Rental Assistance

Veterans' Services **Broomfield Workforce Center**

- Family and Children's Services Division • Child Protection / Adult
- Protection • Child Care Assistance
- Out-of-Home Placement / Foster • Adoptions / Foster-Adopt

CSU Extension

11/5/2013