City and County of Broomfield, CO – Cultural Affairs Division T: 303.464.5835/5829 F: 720.887.1384
BROOMFIELD COUNTY CULTURAL COUNCIL (BCCC)

ARTS CULTURE AND SCIENCE (ACS) GRANT PROGRAM FINAL REPORT
(Submitted approximately 15 months* after receipt of grant check)

NARRATIVE AND FINANCIAL INFORMATION

Thank you for completing your ACS program and answering the questions listed below. Your answers will help the BCCC to understand how city funds were used to benefit Broomfield citizens and to determine your eligibility for future ACS funding.

For final report questions that don't apply to your program, please insert "N/A". Also include copies of any acknowledgments (e.g., in programs, ads, newsletters, etc.) crediting the ACS funding your organization received to complete your program.

Please attach all final report pages to the cover sheet and submit the printed original plus one copy (double-sided) by March 1* to the Cultural Affairs Division at the City and County of Broomfield, 3 Community Park Road, Broomfield CO, 80020.

NARRATIVE (maximum pages = 4)

Program Description

- What were the goals and objectives for your program as stated in your original grant application?

Program Results

- How were the program goals and objectives achieved as stated in your original grant application?
- How did this program further goals contained in the Creative Broomfield Cultural Master Plan? (Plan and goals can be viewed and downloaded at: www.broomfieldculturalcouncil.com)
- How did you measure the program's success (e.g., citizens reached, income generated, etc.)?
- Please provide the following: 1) number of Broomfield residents served by project 2) number of non-Broomfield residents served by this project.

Financials (maximum pages = 2)

Program Budget

Provide a budget variance report that includes:

- The original budget (by line item) as provided in your original grant application.
- The actual budget showing all program expenses and how ACS grant funds were used.
- Detailed explanation for budget variances of ten percent (10%) or more, including any major changes in the use of grant funds from what was originally proposed in your grant application.

FINAL REPORTS ARE DUE BY HAND DELIVERY OR POST TO THE CULTURAL AFFAIRS OFFICE APPROXIMATELY 15 MONTHS AFTER RECEIPT OF ACS GRANT FUNDS OR BY MARCH 1 WHICHEVER COMES FIRST. PLEASE CALL 303-464-5829/5835 WITH ANY QUESTIONS ABOUT THE ACS FINAL REPORT PROCESS.