

## RESOLUTION NO. 2003-164

### A RESOLUTION RESCINDING RESOLUTION NO. 2002-222 AND RESTRUCTURING THE HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE TO INCLUDE TWO COUNCIL MEMBER APPOINTMENTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY AND COUNTY OF BROOMFIELD, COLORADO:

Section 1. Resolution No. 2002-222 rescinded. Resolution No. 2002-222, Establishing the Health and Human Services Advisory Committee, approved by City Council on October 8, 2002, is hereby rescinded.

Section 2. Committee Establishment. Effective October 1, 2003, the City Council of the City and County of Broomfield hereby establishes a Health and Human Services Advisory Committee to be advisory to the Department of Health and Human Services.

Section 4. Powers and duties. The powers and duties of the Health and Human Services Advisory Committee shall include, but not be limited to, the following:

- (a) Advise the Department on community needs and the implementation of integrated services to address these needs.
- (b) Provide community input and feedback to the Department.
- (c) Serve as a "pool" for statutorily required board and commission memberships.
- (d) Encourage and promote ongoing community involvement, communication and education regarding HHS programs.
- (e) Participate in specific, temporary task forces on select issues identified by the Health and Human Services Department.

Section 5. Committee membership. The composition of the Health and Human Services Advisory Committee will be 15 citizen members and 2 non-voting *ex-officio* Council Members.

Section 6. Term of office. The term of office for members appointed to serve from the former Human Services and Public Health Advisory Committees shall continue and expire December 31, 2003. The term of office for any additional members appointed to serve beginning January 1, 2003 shall continue and expire December 31, 2004, and all members shall be appointed for two-year terms thereafter. Members appointed shall continue to serve at the expiration of their term until a successor is appointed. Members will be appointed by the City Council and shall be residents of the City and County of Broomfield. Council Members shall serve terms of two-years, or until the expiration of their term in office, whichever occurs first.

Section 7. Committee meetings. The Director of the Department of Health and Human Services will conduct an organizational meeting in January of each year. The Committee will select officers from among its membership as are deemed necessary by

a majority of the Committee. Meetings will be held at least quarterly. Subcommittees and task forces may meet more frequently.

Section 8. Bylaws. The Health and Human Services Committee will adopt bylaws and conduct its meetings in accordance with Roberts Rules of Order Newly Revised. All meetings of the Health and Human Services Committee are subject to the provisions of part 4 of the Colorado Sunshine Act of 1972, as amended.

Section 9. Effective Date. This resolution is effective upon its approval by the City Council.

APPROVED on September 23, 2003.

THE CITY AND COUNTY OF BROOMFIELD,  
COLORADO



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Mayor

ATTEST:



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City Clerk Deputy

APPROVED AS TO FORM:



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City & County Attorney

