

Program Overview Flood Relief Home Repair Program City and County of Broomfield

The goal of the Broomfield Flood Relief Home Repair Program is to provide the means for homeowners with low or moderate incomes to make critical repairs to their homes for damage that was incurred as a result of the storms and flood of September 2013. The program is funded through a grant to the City and County of Broomfield/Broomfield Housing Authority by the Foothills United Way. Applications will be accepted beginning November 1, 2013, and until all funds are committed.

I. **ELIGIBILITY REQUIREMENTS**

- **A. Property Location** Property must be located within the limits of the City and County of Broomfield.
- **B. Owner-Occupancy** Property must be owner-occupied and the applicant's sole residence.
- **C. Residency** Owner must be a legal resident of the U.S.
- D. Income Homeowners must earn below 80% of the Area Median Income, based on household size from the U.S. Department of Housing and Urban Development (HUD). 2013 income limits are below.
- **E. Assets** Assets, including cash, checking accounts, savings accounts, stocks, bonds, mutual funds, money markets, and certificates of deposit (CDs), bank accounts, may not exceed \$50,000.
- **F. Declaration of Citizenship** Must sign a Declaration of U.S. Citizenship attached to the application and provide a copy of valid identification.

II. GRANT INFORMATION

A. Amount – A maximum of \$5,000 may be granted per home.

In order to qualify for the <u>Flood Relief Home Repair Program</u> your income must fall at or below 80% AMI based on household size: - HOWEVER – if there are more applications received than funding available, preference will be given to those households at 50% of AMI or below.

Household Size	50% AMI	80% AMI
1	\$27,250	\$43,600
2	\$31,150	\$49,800
3	\$35,050	\$56,050
4	\$38,900	\$62,250
5	\$42,050	\$67,250
6	\$45,150	\$72,250

III. REPAIR WORK

- **A.** Inclusions/Exclusions. The program will cover maintenance work and/or repairs for major systems in homes such as electrical, heating, plumbing, roofing, and structural.
- **B.** Inspection and a Description of Work (DOW) will be prepared by the Broomfield Rehabilitation Specialist, approved by the homeowner, and bid to pre-approved contractors.

IV. CONTRACTORS

- **A.** Licensing All contractors hired for Broomfield projects will be licensed with the City and County of Broomfield.
- **B. Process** Project bid requests will be sent to pre-approved contractors. In most cases, the lowest bidder will be accepted for the project.
- **C.** Communication The work contract is between the homeowner and the contractor. Therefore, clear and regular communication is encouraged to promote a good working relationship and timely project completion.
- **D.** Payments The homeowner and the Rehabilitation Specialist's signatures will be required to approve any and all contractor payments.
- **E.** Warranty There is a warranty of a maximum of one year on workmanship from the date of the final inspection. Materials are covered by applicable manufacturers' warranties.
- **F.** Lead-Based Paint Any property built prior to 1978 will be required to meet HUD's Lead-Based Paint Title IV Regulations. Depending on the type of rehabilitation work to be done, this may include inspections, paint testing, and abatement. These requirements may limit the extent of repairs the program funding may cover.

VI. CONTACTS

For general information about the program requirements - contact Cheryl St. Clair (303-438-6396, cstclair@broomfield.org).

The City and County of Broomfield does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services.