

City and County of Broomfield, Colorado

CITY COUNCIL AGENDA MEMORANDUM

To:

Mayor and City Council Charles Ozaki, City and County Manager Rosann Doran, Public Information Director From: Prepared by:

Frepared by.	Rosalii Bolaii,	, Fublic Information Director		
Meeting		Agenda Category	Agenda Item #	
November	19, 2013	Manager's Report	12(a)	
Agenda Title:	Agenda Title: Monthly City and County Manager's Report			
		Summary		
The report is a monthly summary of staff activities, projects and events.				
		Prior Council Action		
N/A				
Financial Considerations				
N/A				
Alternatives				
N/A				
Proposed Actions/Recommendations				
N/A				



City & County Manager's Report

Agenda Item 12 a

Nov. 19, 2013

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History students + Depot tour = fun learning

Visiting the Broomfield Depot Museum in October were 215 second graders and 30 teachers and adult chaperones from three Broomfield elementary schools. Each class was divided into three groups and each group took a guided tour of the depot. After the tour, they saw Shep's grave and the Honey House and then learned how to play marbles – a pre-technology game. The students, from Kohl, Aspen Creek, and Emerald elementary schools, learned the history of railroads and their effect on Broomfield. They found out what life was like without indoor plumbing and electricity. The Broomfield Depot Museum Friends provided free bus transportation for Emerald School thanks to a grant from the Broomfield Rotary Club. (Photos by Joel Radtke)

One Book, One Broomfield activities conclude with author event

One Book, One Broomfield activities concluded Nov. 2 with a "Meet the Author" event featuring Peter Heller, author of this year's selection, "The Dog Stars." Heller signed copies of his book after his talk.

One Book activities in October included: Demystifying the Human Canine Connection on Oct. 10, presented by Jai Robichaud, training and behavior consultant for the Humane Society; Flyfishing in Colorado on Oct. 24, presented by Scott McCaslin, instructor at the Angling University in Denver, and a discussion on the book led by Kerry Pettis, the Broomfield Enterprise's "Book Woman," on Oct. 30.

'Spooktacular' brought fun for everyone

This year's Halloween Spooktacular at the 1STBANK Center lived up to its reputation for a hauntingly good time. There were carnival games, entertainment, inflatable jumping structures, arts and crafts, hay rides and "trick-or-suiting" for youngsters upstairs in the 1STBANK Center suites where 16 local businesses filled the suites with decorations, activities and candy to pass out.

Broomfield High School Teacher Cadet students volunteered to work the carnival games on the concourse for the children. Many parents and grandparents were in attendance to support their little ones in having a safe and fun Halloween experience.

Police Department's second 'BPD-Inside' academy graduates 30 to alumni group

The Police Department's 'BPD – Inside' academy class of 2013 participated in a graduation ceremony Oct. 9, 2013. The 30 graduates will be integrated into the current alumni group that assists the Police Department in various activities.

The final night reflected the completion of the 15-week program led by the Police Department. This year's academy incorporated a scenario that was played out and integrated into the curriculum. Participants were given the opportunity to experience various areas of police operations through lectures, demonstrations, role playing, and hands-on experiences. The information was divided into three individual blocks for five consecutive weeks.

Classes were held at the police headquarters building and the detention facility on Wednesday evenings. 'BPD – Inside' provides an opportunity for understanding department roles and responsibilities and interacting with members of the Broomfield Police Department.

Participants experience the inner workings of the Police Department and get an increased awareness of what each person can do to assist with crime prevention and safety for themselves and their neighborhood.

The Broomfield Police Department will be hosting another 'BPD-Inside' academy series in 2014 beginning in mid-February.

Landmark Board recommends city apply for grant to study Broomfield Heights

The Historic Landmark Board has recommended the City and County of Broomfield apply for a History Colorado comprehensive reconnaissance survey grant for Broomfield Heights Filing No. 1. This is a non-matching grant and would allow Broomfield to work with a consultant to determine the historical significance of the First Filing.

The survey documents structures, architecture, streetscapes, and local history to assess the significance of this filing in shaping Broomfield's history, given that it was the first large scale housing development in Broomfield. The information gathered during the reconnaissance survey will provide guidance for the possible formation of a historic district that may potentially be eligible for listing at the local level or on the State or National Register of Historic Places.

Properties listed in the National or State Register may be eligible for investment tax credits for rehabilitation projects. Listed properties would also be eligible to compete for grants from Colorado's State Historical Fund. Private owners of National and State Register properties using private funds may alter or demolish these properties within existing local building regulations.

This grant application was due Nov. 15, 2013, and does not compete with another History Colorado grant application from Broomfield for restoration of the Broomfield Depot property.

HHS takes flu shots to employees at work

In October, Health and Human Services teamed up with Human Resources' Wellness Program to offer flu shot clinics to city and county employees and their families. Public Health nurses hosted the clinics at three different



locations and administered around 200 flu shots. Employees appreciated the convenience of receiving a flu shot without leaving their worksite.

The cost for each shot was \$15, paid for out of the

employee medical care expense fund. It saved the

employee a co-pay and was less expensive than an office visit to the doctor.

Under Broomfield's Employee Wellness Program, employees also were able to qualify for healthy rewards points by updating their shots.

If employees or their dependents missed the clinic days, they can still get a flu shot by making an appointment with the Public Health Immunization Clinic by calling 720.887.2220. Public Health and Environment encourages everyone to stay healthy this flu season by getting a flu shot.

Broomfield Housing Authority receives \$50,000 grant for flood repairs to homes

Foothills United Way created a Flood Relief Fund to aid the communities affected by the September storm and flood, to assess and help victims quickly. The fund was set up to provide funding to community partners and non-profits for a variety of services needed by flood survivors, including food, supplies, services, and housing.

Broomfield Housing Authority staff submitted an application to Foothills United Way for \$50,000 to use in conjunction with the Single Family and Mobile Home repair programs, specifically for damages incurred by the storm and not covered by homeowners insurance.

Staff received notice that the full grant request of \$50,000 had been approved by the Foothills United Way, and the funds have now been issued to Broomfield.

The funding received from Foothills will be allocated, following the existing housing program guidelines, to assist low income homeowners up to \$5,000 per home. Until Broomfield receives notice from HUD next year on the 2014 CDBG allocation, all funding for existing CDBG programs has been committed, so the Foothills funding allows staff to continue assisting flood damage victims with essential repairs.

Staff created a list of approximately 22 households who had requested information on assistance, ranging from simple disposal of wet carpet, to drastic roof leakage, wall damage and mold remediation. Staff has begun contacting the homeowners and applications for this funding are being accepted.

During 2013, the CDBG home repair programs have completed repairs on 14 homes, five are currently under construction and six are in the bidding process. Staff

anticipates the new funding will assist approximately 12 additional lower income households with flood and storm damage repairs.

Anniversary fun!

A birthday party filled with activities and fun celebrated the tenth anniversary of the Paul Derda Recreation Center on Nov. 2. Activities included a 10K race, concessions, inflatables, dodge ball, and more.



The day began with the 10K race at 10:10 a.m. The race course took participants through the Broomfield County Commons and back to the Derda Center for after-therace snacks. At 1 p.m., formal ceremonies began with speeches from City and County Manager Charles Ozaki, Mayor Patrick Quinn, Paul Derda – the building's namesake, and former Recreation Director Bob Prince. After the speeches cookies and coffee were served.

Throughout an afternoon of fitness demonstrations and mini-classes, face painting, animal balloons and more, prizes were distributed to those who filled out an entry form for the prize drawing.

Winners were thrilled as they received Denver Nuggets tickets, 1STBANK Center suite tickets and parking passes, one-hour massage coupons, 20-minute aqua massages, a signed Colorado Rapids jersey and swags from the Denver Nuggets, Colorado Avalanche and Dick's Sporting Goods.

Each Recreation Department division had a staffed, table about their programs where attendees could ask questions and enjoy meeting the people who run the various recreation programs.

Winners of the Wall Art Contest, painted their masterpieces outside in front of the building in weather that was custom-designed for the day. Concessions were available, and people enjoyed sitting in the Spruce and Ponderosa rooms downstairs while they ate. Kids loved playing in the Bob Prince Gymnastics Studio on inflatable jumping toys, and the Kids' Night Out program conducted a dodge ball tournament in the John Ferraro Gymnasium.

A steady stream of people came through the doors during the celebration, and kids received a helium-filled balloon as they exited the building after their fun day. Public feedback was very positive and the celebration was deemed successful.

Looking ahead

Annual tree lighting set for Dec. 6

Broomfield's annual Tree Lighting Ceremony is scheduled Friday, Dec. 6, at the George Di Ciero City and County Building, 1 DesCombes Drive.

The Broomfield Civic Chorus will sing and the Suzuki violin class will play holiday music inside the building. Choirs from Emerald Elementary, Nativity and Coyote Ridge, along with the Mountain View Sign Language Choir and The Yule Tiders will sing carols outside.

Highlight of the evening is when Santa flies in on a helicopter provided by *Rotors of the Rockies*. Later, families can visit with Santa and take a hayride around the building. There will be free treats for all in attendance to enjoy.

The Broomfield Legacy High School Teen Council will be collecting canned goods or non-perishable food items to give to FISH, Broomfield's local food bank, so don't forget to bring something to donate to FISH.



Games selected, giving trees go up soon for 'Broomfield's Holiday Cheer'

Broomfield employees are launching the annual Holiday Cheer program to help less fortunate residents in the Broomfield area. Giving trees will go up soon, decorated with tags that list gifts for recipients, and Denver Nuggets and Colorado Avalanche games have been selected for those who wish to participate in the Games for Giving effort.

Anyone wanting to participate in the Giving Tree can select a tag from the tree, register it in the notebook provided, purchase the gifts on the tag and return them, unwrapped, to the same location where the tree is. Trees will be located at the Paul Derda Recreation Center, the Community Assistance Center in the city and county building, and the Broomfield Community Center.

To participate in Games for Giving, donors purchase a \$25 gift card for any Broomfield store that sells groceries, toys or clothes. Return the gift card, together with activation code, receipt attached, and a completed order form for the game tickets. Take them to the same locations where the Giving Trees are located. Order forms are available at the front desk of the tree locations or at www.broomfield.org/DocumentCenter/View/6356.

Each \$25 gift card will be validated and then tickets will be available for pickup two business days after the dropoff at the location where the gift cards were submitted.

For the Nuggets game on Jan. 29 against the Charlotte Bobcats, two tickets will be awarded for each \$25 gift card. For the Colorado Avalanche games on Dec. 10 against Phoenix and Jan. 6 against Calgary, one ticket will be awarded for each \$25 gift card. Tickets supplies are limited, so they will be awarded on a first-come, first-served basis.

At the Library

 Broomfield's Children's Library has become a part of a National Leadership grant to support the Family Place Libraries Initiative of the Institute of Museum and Library Services. The institute has awarded a grant to the Middle Country Public Library. The grant will include 28 libraries in seven states and the Children's Library is one of them.

Over the next three years, grant money will fund staff training, site visits and project implementation. Middle Country staff will work with Broomfield staff to implement and evaluate Family Place Libraries, a library-based early childhood and family support service model.

The program is multi-phased and will focus on parents and caregivers as first teachers. The program will emphasize libraries as key institutions within early childhood and family support communities and partners in the promotion of healthy child and family development. The goal is to

develop lifelong learners while fostering home, library and community connections to provide support for families of very young children.

 The Children's Library and the Boulder Museum of Contemporary Art have teamed up to bring an artmaking workshop each month in 2013. Join visiting artist Heather Cherry and work in a variety of art media, with the emphasis on creativity and fun. The program is the fourth Tuesday of each month for ages 6 – 12. Registration required – call 720.887.2315. This program is made possible by a grant from the Scientific Cultural Facilities District. (SCFD).

Mark the calendar:

Nov. 23: Santa's Cellar Craft Fair, 8 a.m. to 3 p.m. Broomfield Community Center, 280 Lamar Street. Local crafters fill four entire rooms at the center and shopping is perfection for those looking for unusual and creative gifts. Santa will make a visit during the day. Stop by for Christmas shopping and lunch at the Ninth Reindeer Café presented by Senior Center kitchen staff.

Dec. 7: The annual Breakfast with Santa invites families to bring their children for a picture with Santa and to share holiday wishes. Breakfast is from 8 to 11 a.m. and is sponsored by the Broomfield Lions Club. Location is the Lakeshore Room, Broomfield Community Center, 280 Lamar Street. Don't forget to tell Santa those Christmas wishes. Drinks, fruit and pastries will be served. There is no admission fee, but donations are gratefully accepted.

At the 1STBANK Center

- Nov. 16: Selena Gomez, 7 p.m.
- Nov. 22: Resurrection Fighting Alliance #11, 6 p.m.
- **Dec. 1:** Young the Giant and Grouplove, 6 p.m.
- Dec. 28, 29: String Cheese Incident, 7 p.m.
- **Dec. 31:** String Cheese Incident, 7:30 p.m.
- Jan. 25, 2014: Disco Biscuits, 7:30 p.m.

For tickets visit www.tickethorse.com or call 1.866.461.6556.

Departmental updates ...

COMMUNITY ASSISTANCE CENTER

The Community Assistance Center (CAC) is a function of the City and County Manager's Office. The three employees of the center provide an initial point of contact for visitors, act as liaisons between residents and staff in assisting in the resolution of concerns, and provide other services. The quarterly information below indicates the numbers of contacts handled at the CAC.

Contact	Q1	Q2	Q3	YTD
Information				Total
Estimates*				
Phone calls	5,852	5,484	5,124	16,460
Front Counter				
contacts	4,692	4,688	4,212	13,592
Emails handled	1,732	3,416	1,256	6,404
Total CAC				
contacts	12,276	13,588	10,592	36,456
Welcome				
packets mailed				
to residents/				
businesses	276	431	498	1,205
Passport				
applications				

processed and				
accepted	624	422	217	1,263
Notary services				
performed	105	77	78	260
Resident				
concerns				
tracked	59	73	166 *	298
Pet licenses				
issued	69	93	117	279

*24 of these were flood related contacts

A more detailed report is available through the City and County Manager's Office.

COMMUNICATIONS

From July through September, Broomfield's website saw 214,674 user sessions and 525,302 page views. The top 10 pages, with the number of page views for that same time period are:

Page	Q3 Views
Home Page	222,232
Library	32,957
Recreation home	22,827

Assessor	8,342
Parcel search and tax inquiry	8,134
Police	5,107
A to Z index	5,093
Broomfield Days	5,049
E-Services	5,008
Water bill	4,850

Broomfield's Facebook showed 1,420 "likes," up by 298 since the last report, and Twitter had 1,044 "followers," compared to 901 previously.

Videos on the Broomfieldgov YouTube Channel have been watched 92,819 times, with 3,489 views since June. Archived City Council meetings have been viewed 2,201 times in the last three months.

Top videos in the third quarter accessed via the website were "Family Fun and Fitness" archived videos about Dog Daze at the Bay, Fishing at the Bay, Kickball, Kids Art Class and a video on Broomfield Days. Also on Granicus, the most watched City Council Meetings were August 27, August 13 and Sept. 10.

Note: These are the first reports for a full quarter on the new reporting systems since the updated website went live in April.

HEALTH AND HUMAN SERVICES (HHS)

Children and Family Services, Public Health – The Broomfield Early Childhood Council's 13th annual Child Care Summit, "Combining Forces: Heroes of Early Childhood," took place Saturday, Nov. 2, in the Adams 12 Five Star Schools district conference center with 117 attendees from the community.

In the collaborative spirit of HHS, staff members from the Family and Children's Division and Public Health were members of the planning committee. Public Health staffed an information and resources table and nurses were onsite to offer free flu vaccines to child care providers. HHS Director Debbie Oldenettel provided a morning welcome and John Mowery, clinical supervisor, and Dr. Lucinda Wayland Connelly, program planning administrator, presented workshops.

CSU Extension – Oct. 9 was 4-H's National Youth Science Day. This year's activity - Maps and Apps - was presented to 76 Broomfield children from first through seventh grade. During the activity, students played the role of city planners as they worked collaboratively to design a new park. The children decided on features for the park, and then went to work planning the location for each of the features within the park. They found out

quickly that they needed to work together in order to have the best possible outcome.

The National Youth Science Day activities were created by CSU Extension's 4-H STEM regional specialists and are used nation-wide.

Workforce Center – Hiring events, classes and job club events continued in October. The following tables give a snapshot of these activities and the number of people served. Also in October, twice weekly workforce orientations were presented to 164 attendees.

Hiring Events

Employer	Position(s)	Attendees
RGIS	Inventory Takers - Auditors	4
G4S Secure Solutions (USA) Inc.	Custom Protection Officers - Armed and Unarmed	10
Advantage Sales and Marketing	Technology Sales Specialists	4
Kelly Services	FedEx Ground Delivery Drivers	3
Kelly Services	FedEx Ground Delivery Drivers	2

Classes

Date	Title	Attendees
10-15-13	Computer Basics 101	4
10-17-13	Finding Jobs Using LinkedIn	2
10-22-13	Myers-Briggs Workshop	3
10-24-13	Cover Letter Class	7
10-28-13	Resume Class	2
10-31-13	Intensive Interview Course	3

Job Club

Date	Title	Attendees
10-01-2013	Experienced Workers	19
10-08-2013	Interview Skills	29
10-15-2013	30 Mistakes	23
10-22-2013	Winning Resume	23
10-29-2013	Hidden Job Market	12

RECREATION SERVICES

Active Adults – The annual Wellness Conference (usually in April) and the Resource Fair (in November) combined this year to create an event addressing all aspects of life. The first annual Living in Balance in Broomfield Conference on Oct. 4 brought 142

participants and 48 vendors. Activities included a vendor fair, volunteer and job fair, keynote speaker, coffee with Chief Tom Deland, a tour of Broomfield's Mamie Doud Eisenhower Public Library, and many seminar breakout sessions.

Early Learning -

- Even though the weather was terrible in early October during Transportation Week for Early Learning students at the Derda and Broomfield Community centers, Broomfield's Streets Division still brought trucks for the children to see, climb on and investigate.
- Early Learning kids enjoyed a field trip to the Cottonwood Farms Pumpkin Patch. Activities included picking a pumpkin, trying out straw bale mazes, seeing real farm animals, and wandering through a corn maze.
- The early learners had a chance to celebrate fall around Halloween time with fall games,

- activities, a parade through the building to show off each other's costumes, and to go Trick-or-Treating to Recreation staff. Many parents of Early Learning students volunteered to help with this very successful outing.
- Lil' Angels photography shared time with Early Learning to take individual fashion pictures of the children. The children were photographed in outfits provided by the company. The Early Learning program has been working with this company for many years.
- Five new folks are becoming a part of the Child Sitting team, going through training and shadowing other staff before officially working as a child care provider in Child Sitting. These employees help fill the needs of families who make use of Child Sitting opportunities while they are in programs at the Paul Derda Recreation Center.

At the Audi..

In the gallery...

The Broomfield Art Guild's holiday show hangs through Dec. 22. Plan to attend the Guild reception on Nov. 24 from 2 to 4 p.m. to meet the artists and check out the holiday sale.

The gallery is located in the lobby of the Broomfield Auditorium, 3 Community Park Road. Gallery hours are Thursdays 2 to 6 p.m. and Fridays 2 to 5 p.m., Sundays 1 to 5 p.m. and during auditorium events.

There's a festive holiday season in store at the Broomfield Auditorium this year!

This holiday season, don't miss all the incredible offerings at the Broomfield Auditorium, 3 Community Park Road.

On **Dec. 1**, get "In the Holiday Mood" at the free concert by Rocky Mountain Brassworks and Dance Arts Studio performers begins at 3 p.m.

The Denver Municipal Band will present its holiday benefit concert for the FISH food bank, courtesy of the Cultural Affairs Division, on **Dec. 4** at 7 p.m. Tickets to this holiday tradition are a donation of non-perishable food (or cash) for FISH.

Colorado Repertory Singers will present *The Bells of Christmas* on Friday, **Dec. 6** at 7:30 p.m. Tickets are

\$10/\$8 (ages10 and under are free) from https://crs.ticketleap.com

On **Dec. 7**, The Jazz P'zazz Children's Choir and Dynamix Singers present the *Sing P'zazz* annual Christmas concert at 7 p.m. Tickets are \$15/\$10 from www.singpzazz.com.

Don't miss "The Magic Flute" by the Boulder Opera Company on **Dec. 8** at 11 a.m. and 2 p.m. for tickets, visit www.brownpapertickets.com/event/479358. Mozart's famous German singspiel, or opera-play tells a charming, fantastic story that includes a bird seller, a dragon, a captured princess, a prince who wants to rescue her, an evil Queen of the Night, a priest, and a magic flute. This show is adapted for a family audience

and lasts one hour. It will be followed by a five minute question and answer period with the cast.

Singing and dancing by students in preschool through eighth grade from Broomfield Academy will be **Dec. 11** at 7 p.m. and **Dec. 12** at 7 p.m.

On Friday, **Dec. 13**, the St. Martin's Chamber Choir will present "A Salzburg Christmas: Echoes of Christmas Past" at 7:30 p.m. Tickets are \$35/\$24/\$5 from http://stmartinschamberchoir.tix.com/. This is a not-to-be-missed concert. The story of Franz Gruber penning "Stille Nacht" on Christmas Eve for guitar and voice at a small Salzburg church because the organ was not working is well known. But contrast this small village Christmas scene with the much grander musical celebrations in Salzburg's cathedral by Mozart, Albinoni and Haydn's *Weihnachtsresponsorien* for Matins on Christmas Day, and the full gamut of Christmas music is there. St. Martin's will be joined by members of the Baroque Chamber Orchestra of Colorado in this festive performance.

Colcannon joins the Broomfield Symphony Orchestra on Saturday, **Dec. 14**, at 7:30 p.m. and Sunday, **Dec. 15**, at 3 p.m. for a Celtic Christmas and a special Christmas celebration. Tickets are \$15/\$12/\$6 from www.broomfieldsymphony.org.

Broomfield Youth Symphony's inaugural *Winter Festival Concert* is **Dec. 18** at 6:30 p.m. Tickets are \$5 for adults and \$3 for seniors and children. Group rates are available. Call 720.887.2371 for details.

On Saturday, **Dec. 21**, Rocky Mountain Brassworks presents "A Christmas Fantasy for Brass and Voices" with the Brass Elite small ensemble and the Evergreen Chorale at 7:30 p.m. Tickets are \$15/\$10/\$5 from http://www.rockymountainbrassworks.org/

Enjoy the Boulder Chamber Orchestra's "A Gift of Music" on Sunday, **Dec. 22**, at 7:30 p.m. David Korevaar is featured on the piano. Tickets are \$25/\$18/\$12 from http://boulderchamberorchestra.org/tickets.html

